|  |  |  |
| --- | --- | --- |
| **#** | **EST Time** | **Item** |
| 1 | 0:10 | Four-Up Chart |
| 2 | 0:30 | Discuss sprint |
| 3 | 0:15 | Discuss Demo |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |

Time start: 5:30PM

Time end: 6:07PM

Attendance

Matt

Dan

Phil

Aaron

### Notes

Keeping end-of-sprint meeting stuff on fridays

Progress

Plans

Risks

Needs